

Westfield Fire and Rescue District

Regular Meeting
August 1, 2016

Thombs called the meeting to order at 6:00 PM. Roll call: Likley- aye, Schmidt-aye, Thombs- aye.

Brian Hollingsworth- Trustees requested a copy of the contract to be provided to Assistant Prosecutor Thorne for review and also township information

Minutes to be approved

Likley makes a motion to approve the July 5, 2016 meeting minutes as submitted; seconded by Schmidt. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Likley makes a motion to approve the July 18, 2016 meeting minutes as corrected; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Likley asked to ensure Fiscal Officer Evans has the opportunity to review the meeting minutes as well to help ensure accuracy of her fiscal reports. She does receive draft minutes.

Chief's report

- ✓ 37 calls for the month of July; 21 EMS, 11 Fire, 5 MV. Township had 26, Village had 8, Lodi had 1 and Seville had 2
- ✓ Two of the three members attending EMT basic class have passed their final tests and the third member will be retaking her test in the next couple of weeks. The members will operate on probation until they have completed ten runs with assessments
- ✓ The RNC had no major incidents to report. It was a good opportunity to train and prepare county wide for such an event
- ✓ A check for the balance of the State EMS Grant will be arriving soon. The total reimbursement was \$4500.00. The money is for sustainable equipment and not perishable supplies. The grant approval amount for next year is \$3500.00
- ✓ Chief will be on vacation Sept. 7 through the 17 and will ensure coverage.
- ✓ Capital Purchase Request to replace truck 164-1. Three options have been provided for review. The District would purchase a truck chassis and have separate outfitting business build out the flat bed, storage cabinets, water tank/pump as a slide-in. This vehicle would have multiple uses as a grass/wildland vehicle, first responder with hydraulic extraction equipment and also able to and pull the air trailer. Fiscal Officer stated that funds are available within the Budget Certificate (\$604,645.) and that additional permanent appropriations to a capital outlay line item for this purchase will be needed. The cost is \$68,500.00. The truck will take approximately 3 months until delivered.

Thombs makes a motion for the purchase of the custom built GMC Truck in the amount of \$68,500.00; seconded by Schmidt.

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Discussion: Air trailer- trailer and truck will be stored at the station

Need amendment to the Permanent Appropriation line item: Capital Outlay/ GMC 2016

The next EMS vehicle to be purchased will be 3 years away

Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Likley makes a motion to amend the Permanent Appropriation with Resolution #2016-03 by adding \$70,000.00 for Capital Outlay/ GMC 2016; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

- ✓ Medicount Management- did not include their fee and the WFRD no longer using the program that was purchased previously. Fusion program is approximately 11-12%. Likley would like to know the recovery numbers and their fees. Runs billed, collection from insurances, their fees and actual revenue to the District. To date fees billed are \$59,733.00 and motor vehicle recovery is \$8400.00. Chief is to provide additional information.
- ✓ Night schedule- working well for July (3 runs at night). August- 7 people who have signed up but still available spots. Chief will report overtime runs for tracking purposes.
- ✓ Sweet Corn Festival- root beer floats only sold on Friday night and new guidelines include paying for Health Department permit
- ✓ Car show- labor Day and Summer Concert- the association sold floats

Old Business- on hold

New Business- none

Announcements:

August 15, 2016 WFRD regular meeting at 6:30 PM

September 6, 2016 WFRD special meeting at 6:00 PM

Schmidt makes a motion to move the September 5, 2016 meeting to September 6, 2016 due to Labor Day; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Fiscal Officer's Report

- ✓ Transferred the \$21,000.00 from the township need to still transfer \$10,941.00, this is a correction of funds that had been paid from the District by Townships in error.
- ✓ Payment Listing in the amount of \$12, 074.10
- ✓ January 1, 2015- payroll deduction for Chief's Health Care Insurance (approximately \$1500.00)
- ✓ Medical Hospitalization -\$13,000.00 (spent \$8,100.00). Did not take into account the 20% from the Chief's salary and the WFRD's responsibility for 80% of the premium.
- ✓ Ohio Plan Healthcare Consortium- \$135.03 is the Chief's 20% share

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- ✓ Westfield Township- \$5,574.34 back to the township. Approximately \$3600.00 was taken out of township for the Chief's health care deductible payment. Health insurance premiums were being paid from the wrong line item.
- ✓ Chief will be on vacation Sept. 7 through the 17 and will ensure coverage.
- ✓ **Likley makes a motion to pay the bills in the amount of \$12,074.10 as submitted; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.**

Discussion: \$1,848.76- 1 month Ohio Police and Fire

Cash Summary, Fund Status and Appropriations Status Reports provided. Cash Summary fund reflects current money transfers.

Thombs makes a motion to support Resolution 2016-04 which is to Advertise for Applications of Financial Institutions to be Public Depositories for the Public Monies of the WFRD. September 6, 2016 the Trustees will take into consideration of all applications and make their decision; seconded by Likley. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Discussion: This resolution is for 5 years.

Schmidt makes a motion to adjourn at 6:50 PM; seconded by Likley. All said aye.

Respectfully submitted by: Cheryl Porter, Zoning Secretary

Date approved: August 15, 2016

Trustee William Thombs- Chair

Trustee James Likley

Trustee Michael Schmidt